

## **Karta ECHE dla Uczelni na lata 2021-2027 - zobowiązania**

Written by Agnieszka Monika Kaliszek

Tuesday, 16 March 2021 18:13 - Last Updated Tuesday, 16 March 2021 18:28

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Zobowiązania Uczelni wobec przyznanej nam na lata 2021- 2027 Karty Erasmus Charter for Higher Education:



## ERASMUS CHARTER FOR HIGHER EDUCATION 2020-2024

The European Commission hereby awards this Charter to:

**PANSTWOWA SZKOLA WYZSZA IM PAPIEZA JANA PAWLA II W BIALEJ PODLASKIEJ**

### The Institution undertakes to:

- Respect in full the principles of non-discrimination, transparency and inclusion set out in the Erasmus+ Programme.
- Ensure equal and equitable access and opportunities to current and prospective participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.
- Ensure full automatic recognition of all credits (based on the European Credit Transfer and Accumulation System – ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility.
- Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.
- Ensure the quality of the mobility activities and the cooperation projects throughout the implementation phases.
- Implement the priorities of the Erasmus+ Programme:
  - By undertaking the necessary steps to ensure digital mobility management in line with the standards of the European Student Card.
  - By promoting environmentally friendly activities related to the Programme.
  - By encouraging the participation of incoming students with fewer opportunities in the Programme.
  - By promoting civic engagement and encouraging students and staff to get involved as volunteers before, during and after their participation in a mobility activity or cooperation project.

### WHEN PARTICIPATING IN MOBILITY ACTIVITIES

#### Before mobility

- Ensure that selection procedures for mobility activities are fair, transparent, coherent and documented.
- Publish and regularly update the course catalogue on the website well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Publish and regularly update information on the grading system used and grade distribution tables for all study programmes. Ensure that students receive clear and transparent information on recognition and grade conversion procedures.
- Carry out mobility for the purpose of studying and teaching only within the framework of prior agreements between institutions which establish the respective roles and responsibilities of the parties, as well as their commitment to shared quality criteria in the selection, preparation, reception, support and integration of mobile participants.
- Ensure that outgoing mobile participants are prepared for their activities abroad, including blended learning, by undertaking activities to achieve the required level of linguistic proficiency and develop the necessary competences.
- Ensure that student and staff mobility is based on a formal agreement for students and a mobility agreement for staff, validated in advance between the sending institution or enterprises and the mobile partner.
- Provide active support to incoming mobile participants throughout the process of finding accommodation.
- Provide assistance related to obtaining visas, for incoming and outgoing mobile participants.
- Provide assistance related to obtaining insurance, for incoming and outgoing mobile participants.
- Ensure that students are aware of their rights and responsibilities under the Erasmus+ Programme.

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- Integrate incoming mobile participants into the wider student community and in the Institution's everyday life. Encourage them to act as ambassadors of the Erasmus+ Programme and share their mobility experience.

#### After mobility

- Provide incoming mobile students and their sending institutions with transcripts of records containing a full, accurate and timely record of their achievements at the end of the mobility period.
- Ensure that all ECTS credits gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility, are fully and automatically recognised as agreed in the learning agreement and confirmed by the transcript of records/traineeship certificate; transfer those credits without delay into the student's records, count them towards the student's degree without any additional work or assessment of the student and make them traceable in the student's transcript of records and the Diploma Supplement.

- Provide appropriate language support to participants.

- Ensure the inclusion of satisfactorily completed study or traineeship mobility activities in the final transcript of achievements (the Diploma Supplement).
- Encourage and support mobile participants to act as ambassadors of the Erasmus+ Programme, share the benefits of mobility and actively engage with their home communities.
- Ensure that staff is given recognition for their study and training activities undertaken during the mobility period based on a mobility agreement and the Institution's institutional strategy.

### WHEN PARTICIPATING IN EUROPEAN AND INTERNATIONAL COOPERATION

- Ensure that cooperation activities contribute towards the fulfilment of the institutional strategy.
- Promote the opportunities offered by the cooperation projects and provide relevant support to staff and students interested in participating in these activities throughout the application and implementation phase.

- Ensure that cooperation activities lead to tangible outcomes and that their impact benefits all participants.
- Encourage peer-learning activities and the sharing of the projects in a way that will maximise the impact on individuals, other participating institutions and the academic community.

### FOR THE PURPOSES OF IMPLEMENTATION AND MONITORING

- Ensure that the long-term institutional strategy and its relevance to the objectives and priorities of the Erasmus+ Programme are described in the Erasmus Policy Statement.
- Ensure that the principles of the Charter are well communicated and are applied by staff at all levels of the Institution.

- Make use of the [ECHE Guidelines for the Implementation of the Charter](#) and the [ECHE Self-assessment](#) to ensure the full implementation of the principles of this Charter.
- Regularly promote activities supported by the Erasmus+ Programme, along with their results.
- Display this Charter and the related Erasmus+ Policy Statement prominently on the Institution's website and other relevant channels.

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